



Country Piecemakers' Quilt Guild

BY-LAWS

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Article I. Name

The name of the organization shall be the Country Piecemakers' Quilt Guild.

Article II. Purpose

Country Piecemakers' Quilt Guild is a guild of creative quilters who meet to share the joy of quilting, to inspire and learn from one another, and contribute to the community.

Article III. Membership

Section 1 - Criteria

Membership is open to all those interested 18 years of age and over. The number of members will be limited as needed based on the capacity of the meeting location. If the membership reaches its capacity, any persons interested in joining will be placed on a waiting list in the order that they have made contact with the membership chairperson.

Section 2 – Dues

All members shall pay annual dues, which are due in December of each year. Members not paid by January will be dropped from enrollment. A partial membership fee of half the annual dues shall be collected from new members joining after July 1. Dues should be payable to "Country Piecemakers' Quilt Guild" via the Membership Chairperson. An increase in annual dues must be approved by a majority vote of the general membership.

Section 3 - Visitors

Visitors may attend two meetings before committing to membership. Dues should be paid prior to attendance of the third meeting.

Section 4 - Registration Preference

First preference for registration in workshops or other activities shall be given to members.

Article IV. Officers

Section 1 - Criteria

Officers must be members of the organization.

Section 2 – List of Officers

Officers of the organization are: President, Vice President, Secretary, Treasurer, and Member at Large.

Section 3 – Length of Term

Term of office will be two years.

Section 4- Duties of Officers

President

- Preside at all meetings of the organization and of the board
- Aids in directing all committee chairpersons and their duties

- After consulting with the board, act on matters whenever they cannot be taken up at a regular meeting

Vice President

- Perform the duties of the President in case of the President's absence
- Act as Program Chairperson by arranging and facilitating all guild programs
- Co-Signs checks

Secretary

- Keep a record of all meetings of the Board and the Organization
- Keep all records and copies of all correspondence pertaining to the organization on file including a book of minutes containing a copy of these bylaws and any amendments
- Respond to information requests from individuals or other guilds
- Prepares and present minutes for additions or corrections at monthly meetings
- The secretary will note the numbers of members and visitors present in the minutes.
- Send out cards

Treasurer

- Oversee and monitor the guild checkbook and all financial transactions
- Collect all monies received from guild membership
- Prepare and present a monthly treasurer's report for approval at monthly meetings.
- Manage all guild financial obligations with board approval

Note: The books are to be audited every two years by a committee of three non-board members.

Member at Large

- Oversees community service projects and fundraising

Section 5 – The Board

The officers shall constitute the Board. The Board shall consider all questions of policy and present recommendations to the general membership for action or ratification.

Article V. Committees

Committees will be:

- Donations
- Historian
- Hospitality
- Membership

Other committees may be formed as deemed necessary by the Board. Committee appointments shall be for a two-year term, renewable.

Article VI. Nominations and Elections

Section 1 – Order of Elections

Elections for officers will be held as follows:

Elections will be held in December of odd years for these officers. Their term will commence in January

- President
- Secretary

Elections will be held in December of even years for these officers. Their term will commence in January

- Vice President
- Treasurer
- Member at Large

Section 2 –Election Committee

In October, the President shall appoint an Election Committee of three members, who shall serve for one election period. The Election Committee will contact members of the organization to ask them to consider running for office. The Chairperson of the Election Committee shall present the slate at the November meeting. Any additional nominations from the floor will be accepted at that time. The nominating committee will create the ballots for the election. It is required for the nominating committee to hold the election information in confidence and to be fair and impartial during this time.

Section 3 - Elections

1. Elections and voting rights are offered to paid members in good standing with the guild who have paid their membership dues for the following calendar year.
2. Elections shall be held at the December Meeting
3. The vote shall be by ballot. In case of a non-disputed election, where there is no competition for any of the offices, members may vote by acclamation.
4. A simple majority vote of the members in attendance shall elect.
5. Those elected shall take office at the opening of the January meeting.

Section 4 - Vacancies

Any vacancy occurring among the officers shall be filled by the Board after the vacancy is announced to the membership. The appointee will fill the vacancy until the end of the term.

Article VII Meetings

Section 1 - General Meetings

Meetings shall be held the second Saturday of each month. -Workshops may be scheduled at times other than the general meeting.

Section 2 - Board Meetings

Board Meetings will be held at the request of any board member.

Article VIII Funds

Section 1 - Authorizations

1. The organization shall be non-profit.
2. Arrangements with a bank shall require the signature of two officers. The Vice President and Treasurer are authorized to write checks for the organization.

Section 2 - Expenditures Directed to Members

Any and all monies directed/expended on the behalf of a member shall be referred to the board for review.

Article IX. Amendments

Review of the bylaws, when deemed necessary, will be initiated by the board. Members will be notified electronically of proposed amendments. The proposed amendments also will be announced at a general meeting at least one month prior to voting upon the amendments. Approval will be by a majority vote of members in good standing; no absentee ballots will be accepted.

Article X. Dissolution

Should dissolution be necessary, a special meeting will be held. Two-thirds of the current membership needs to be present to discuss and vote on the matter. Dissolution shall be by vote of those in attendance at the meeting.

Upon dissolution, the Board shall pay from the treasury all bills due.

Upon dissolution of the organization, assets shall be distributed to various community efforts suggested by and voted upon by the membership with the resolve being final and complete.